Melbourne Cricket Club
Women of the MCC (WoMCC) Rules

21 July 2026

Table of Contents

MELBOURNE CRICKET CLUB WOMEN OF THE MCC (WoMCC) RULES

1 PRELIMINARY

1.1 Name

The name of the special interest group is Women of the MCC (WoMCC).

1.2 Purpose

To help women gain more from their membership by building a sense of belonging for women within the MCC.

The WoMCC aims to do this by leveraging our shared interest in sport to foster connections across the Club.

1.3 Definitions

The following definitions apply in these Rules.

Annual General Meeting means a meeting of the type referred to in Rule 5.1.

Candidate has the meaning given in Rule 4.1(b).

Committee means the Committee of WoMCC.

Committee Meeting means a meeting of the Committee.

Committee Member means a member of the Committee in accordance with Rule 3.1

Financial Year means the period commencing 1 November and ending the following 31 October, unless otherwise determined by the Office Bearers and notified to the Members.

General Meeting means an Annual General Meeting or a Special General Meeting.

Hybrid Meeting means a meeting held at physical locations linked with technologies such that participants of the meeting may participate in the meeting physically or remotely.

MCC means the Melbourne Cricket Club, a body corporate incorporated under the *Melbourne Cricket Club Act 1974* (Vic).

MCC Committee means the committee of the MCC.

MCC Guidelines means any guidelines or policies applicable to MCC Special Interest Groups, conduct and behaviour of Members and as applicable, access to the Melbourne Cricket Ground (including the Member's Reserve).

MCC Executive Leadership Team means employees of the MCC who form part of the executive leadership team.

MCC Member means a member of the MCC.

MCC Rules means the rules of the MCC.

Member means a member of WoMCC, to which these rules pertain.

Members' Register means the register of Members maintained under Rule 2.4, which is to contain contact details and particulars for each Member.

Office Bearers means each of the Chair, Deputy Chair, Treasurer and Secretary.

Patron means a Member that has been conferred patron status in accordance with Rule 2.6(a).

Rules means the rules of WoMCC, as set out in this document and as amended from time to time in accordance with Rule 7.

Special General Meeting means a meeting of the type referred to in Rule 5.2.

Virtual Meeting means a meeting held using technologies where all participants of the meeting participate remotely.

2 MEMBERSHIP

2.1 Composition of WoMCC

Membership of WoMCC is open to all categories of MCC Members.

2.2 Number of Members

The number of Members is unlimited.

2.3 Application

Application for membership of WoMCC may be made to the MCC at any time using the online form or via email to the WoMCC.

Application forms, the WoMCC Rules and other relevant documents (including but not limited to notices and minutes of Annual General Meetings) are available on the WoMCC webpage, including contact information for the WoMCC.

2.4 Members' Register

(a) The Members' Register must be maintained by the Committee in conjunction with the MCC.

(b) A person will automatically be entered in the Members' Register after they have applied to become a Member in accordance with Rule 2.3.

(c) New members will receive an email outlining the WoMCC and our activities.

2.5 Resigning from Membership

(a) A Member may resign their membership of WoMCC by giving written notice to the Committee.

(b) A Member will be deemed to have resigned from WoMCC:

(i) if the Member dies; or

(ii) the Member ceases to be an MCC Member for any reason.

2.6 Patron Status

(a) The Committee may confer Patron status on a Member in recognition of outstanding service to WoMCC.

(b) The MCC Committee will be consulted in any Patron candidate discussions.

(c) A Patron will have the role and duties as outlined in the position description, which will be provided to them on invitation to become a Patron.

(d) Any Patron may, at the invitation of any Committee Member, attend a Committee Meeting but is not allowed to vote at that Committee Meeting.

(e) A Patron may resign from their position in writing to the Chair of the WoMCC.

2.7 Charging of Fees

The Committee may determine the amount of application fees and annual fees payable by Members from time to time.

2.8 Misconduct of Members Reportable to MCC

Misconduct of Members should be reported to the Committee. The Office Bearers will convene to determine the merits of the report, seeking input from all affected parties.

If the Committee is of the opinion that a Member has behaved in a manner amounting to misconduct under rule 13.2 of the MCC Rules, then that Member will be referred for investigation in accordance with the MCC Rules.

The Committee will stand by the resolution of the matter under the MCC Rules.

3 COMMITTEE AND MANAGEMENT

3.1 The Committee

(a) The matters of WoMCC are to be managed by a Committee which consists of Committee Members elected by the Members in accordance with Rule 4.

(b) The Committee will have not less than 7 members and not more than 14 members.

(c) The Committee must:

(i) manage the matters of WoMCC in accordance with the Rules; and

(ii) ensure that Committee and the Members comply with the Rules at all times.

3.2 Office Bearers

(a) The Committee will include the following Office Bearers:

(i) a Chair;

(ii) a Deputy Chair;

(iii) a Secretary; and

(iv) a Treasurer.

(b) Each Office Bearer role is described and maintained in their respective position description document. These documents are living documents and are to be maintained by the incumbent and used for transition and handover to the next incumbent.

(c) The Committee may from time to time increase the number of Office Bearers, but must not abolish any of the Office Bearer roles set out in rule 3.2(a). A Committee Member can hold up to two (2) Office Bearer roles.

(d) Notwithstanding the number of Committee Members appointed to the roles of the Office Bearers in accordance with this Rule 3.2, each Officer Bearer role carries one (1) voting right on matters decided by the Office Bearers. In the case of equality of votes, the Chair has, but is not obliged to exercise, a second or casting vote in addition to their deliberative vote as an Office Bearer. The Deputy Chair may exercise any of the Chair’s powers, but only in the event the Chair is unable to do so.

3.3 Duties of Committee Members

(a) The duties and expectations of a Committee Member are described and maintained in the position description document. This is a living document and is to be maintained by the Committee.

(b) A Committee Member must in the course of acting in their capacity as a Committee Member:

(i) exercise care and diligence;

(ii) act in good faith for proper purposes;

(iii) not improperly use their position to get an advantage for themselves or any other person, or cause detriment to WoMCC or the MCC; and

(iv) prevent insolvent trading by WoMCC.

(c) Committee Members can request a leave of absence for up to 12 months, in writing, to the Office Bearers. The outcome of the request will be determined by the Office Bearers. The leave of absence does not necessarily trigger a casual vacancy.

3.4 Committee meetings

(a) The Secretary shall call a meeting of the Committee when required in accordance with the Rules, or when required to do so by the Chair or any two Committee Members, and the Secretary shall give notice in writing of such meetings to each Committee Member.

(b) The Committee meetings may be held as an in person, Virtual or Hybrid Meeting.

(c) The quorum for a Committee meeting shall be greater than 50% of Committee Members.

(d) The Committee must maintain a repository of meeting minutes in which:

(i) all motions passed by the Committee at Committee meetings are recorded; and

(ii) all motions passed at General Meetings are recorded,

and such motions must be maintained in the repository for a period of not less than seven years. The MCC IT department shall preserve regular backups.

(e) The Committee must allow any member of the MCC Committee to:

(i) attend Committee meetings if the MCC Committee member has given reasonable prior notice to the Secretary; and

(ii) access the meeting minutes maintained by the Committee in accordance with Rule 3.4(d).

(f) Any member of the MCC Committee who attends a Committee Meeting is not allowed to vote at that Committee Meeting.

3.5 Tenure of Committee Members

(a) The months served as a casual appointment to the Committee in accordance with Rule 3.7 are not counted towards a Committee Member's tenure under this Rule 3.5, so that election to the Committee is managed on the annual cycle at the Annual General Meeting.

(b) Subject to Rule 3.6(c), a Committee Member elected at an Annual General Meeting shall hold office for a period of three years.

(c) A Committee Member who is appointed as an Office Bearer shall hold office for a period of four years (from the Annual General Meeting that they were elected as a Committee Member). The four-year term applies regardless of which or how many Office Bearer positions held during the tenure period.

(d) Subject to Rule 3.5(e), the number of times a Member can nominate for election/re-election as a Committee Member is not limited.

(e) The total aggregate service on the Committee is a maximum of nine years per person, including if there is a break in service.

(f) The term "elected" is relevant to those successful Committee Members who have nominated for election to the Committee in accordance with Rule 4. The term "appointed" relates to Committee decisions (e.g., appointment of Office Bearers, appointment to a function or work stream sub-committee).

3.6 Ceasing to be a Committee Member

A casual vacancy in the role of an Office Bearer position or a Committee Member occurs if the Office Bearer or Committee Member:

(a) dies;

(b) ceases to be a Member;

(c) resigns by giving 28 days’ notice in writing to the Secretary;

(d) becomes insolvent;

(e) is unable to perform their responsibilities as an Office Bearer or Committee Member for a continuous period of 3 months due to illness or injury; or

(f) is absent without the consent of the Committee for 3 or more Committee meetings in any 12-month period.

3.7 Casual Vacancy

(a) Where a casual vacancy in the role of an Office Bearer or a Committee Member occurs in accordance with Rule 3.6, the Committee may appoint a Member to either position.

(b) The person appointed under Rule 3.7(a) will hold office until the next Annual General Meeting.

3.8 Subcommittees

(a) The Committee may establish or disband subcommittees of the Committee, delegate (or at any time vary) powers and functions of a subcommittee and establish or vary a subcommittee's terms of reference and reporting requirements.

(b) Subcommittees will exist for the purpose of managing specific functions or workstreams, whereby the purpose is clear, discrete and for a defined period.

(c) The Committee may appoint any Committee Member or other Member to the membership of a subcommittee.

3.9 Regulations

(a) The Committee may make regulations for conducting the affairs of WoMCC as it sees fit, so long as they are consistent with any MCC Guidelines and these Rules, and they are approved by the MCC Committee.

(b) The Committee must provide the MCC Committee with a copy of any regulations made in accordance with this Rule 3.9.

4 ELECTION OF THE COMMITTEE

4.1 Nomination

(a) To be eligible for nomination as a Committee Member, a person must be a Member and a financial MCC Member.

(b) A Member may be nominated for election as a Committee Member (**Candidate**) in accordance with the following procedure:

   (i) Members will receive an email notice a minimum of eight weeks prior to the Annual General Meeting requesting nominations to be submitted via the nomination form available on the WoMCC webpage;

   (ii) the nomination form is to be completed and signed by the Candidate and one other Member; and

(iii) the nomination form must be lodged with the Secretary no later than 6 weeks before the Annual General Meeting. The specific deadline will be noted on the nomination form.

4.2 Election process

(a) Subject to Rule 3.1(b), the number of positions on the Committee will be determined by the Chair.

(b) Where the number of Candidate nominations received in accordance with Rule 4.1 exceeds the number of vacant positions on the Committee, a ballot will be conducted and the result of that ballot announced to Members at the Annual General Meeting.

(c) Where such a ballot is required, details will be forwarded to all Members with instructions on the ballot process.

(d) Voting in the ballot process must be conducted in accordance with the instructions. The ballot window for voting is fixed once the ballot begins. Invalid or late votes will not be considered

(e) A Candidate will be elected to the Committee if they obtain more votes cast by Members than the other nominated Candidates. The required number of positions on the Committee will be filled in the order that the Candidates finish in the ballot.

(f) The Chair has a deliberative and casting vote so that where there is an equality of votes for any two (or more) Candidates, a Candidate voted for by the Chair will be elected.

(g) If the number of nominations received in accordance with Rule 4.1 is equal or less than the required number of positions to be filled, those nominated will be deemed to be elected.

4.3 Appointment of Office Bearers

(a) Any incumbent Committee Member is eligible to be appointed as an Office Bearer.

(b) An Office Bearer role may become vacant as the incumbent:

(i) reaches their maximum tenure in accordance with Rule 3.5(e);

(ii) requires renomination to the Committee at the expiration of their term as a Committee Member; or

(iii) otherwise ceases to be a Committee Member, Member, or MCC Member.

(c) Appointment of a vacant Office Bearer role is conducted by the existing Committee prior to the Annual General Meeting each year by majority of Committee members.

(d) Applicants will submit a short statement to the Office Bearers regarding a specific Office Bearer role as their nomination. Applicants for the role of Chair will also be shared with the MCC Committee for screening. If there is more than one applicant for a vacant Office Bearer role, their statements will be shared with the Committee for the purposes of a vote.

(e) A count of the votes will be tallied by a party outside the Committee, and the name of the successful nominee shared with the Office Bearers.

(f) The Office Bearers for the year following the Annual General Meeting will be announced to Members at the Annual General Meeting.

5 MEETINGS OF MEMBERS

5.1 Annual General Meetings

(a) The Annual General Meeting must be held within six months of the end of each Financial Year, at such time and place as the Committee may determine. The Committee must give all Members written notice of the date of the Annual General Meeting not less than 28 days prior to the date of the Annual General Meeting.

(b) The written notice of the Annual General Meeting given in accordance with Rule 5.1(a) must include details of all nominations for positions on the Committee.

(c) The purpose of the Annual General Meeting is:

- (i) to confirm the minutes of the preceding Annual General Meeting;
- (ii) to consider the annual financial report for the immediately preceding year which must be presented by the Treasurer;
- (iii) to elect Committee Members in accordance with Rule 4.2;
- (iv) to consider such business as the Committee may deem appropriate; and
- (v) to consider such other business as the Members attending may, by a majority, deem appropriate.

(d) Members of the MCC Executive Leadership Team and MCC Committee may attend an Annual General Meeting but are not allowed to vote at that Annual General Meeting, even if they are Members.

5.2 Special General Meetings

(a) The Committee, in its absolute discretion, may call a Special General Meeting of the WoMCC whenever it has any matter under consideration on which they wish to obtain the opinion of Members.

(b) On receiving a written request signed by not less than 5% Members and setting out the object of a proposed Special General Meeting, the Chair must call a Special General Meeting. The written request must contain the following:

(i) the signatures of such Members; and

(ii) the details set out in Rule 5.2(c).

(c) If a Special General Meeting is called under Rule 5.2(a) or Rule 5.2(b), the Secretary must give all Members written notice of the date, time and place of the Special General Meeting not less than 28 days prior to the date of the Special General Meeting setting out:

(i) the business to be conducted at the proposed Special General Meeting; and

(ii) the intended motion to be presented at the Special General Meeting for consideration.

(d) Other than the business set out in the notice, no other business is to be conducted at the Special General Meeting.

(e) Members of the MCC Executive Leadership Team and MCC Committee may attend a Special General Meeting but are not entitled to vote at that Special General Meeting, even if they are Members.

5.3 Requirements at General Meetings

(a) No business may be transacted at a General Meeting unless a quorum of Members is present at the commencement of business.

(b) The quorum for a General Meeting is 14 Members, who are entitled to vote, comprising at least 10 Members and 4 Committee Members.

(c) If a quorum is not achieved, the General Meeting will be adjourned until a time and place as determined by the Committee and notified to all Members in writing.

(d) The Chair will be chairperson of a General Meeting. If the Chair is not present, the Deputy Chair will be chairperson of the General Meeting. If the Deputy Chair is also not present, the Office Bearer with the greatest length of tenure on the Committee who is present at the General Meeting will be chairperson of the General Meeting.

(e) The chairperson at a General Meeting has:

  (i) a deliberative and separate casting vote in the event of equality of voting; and

  (ii) all necessary powers to conduct the General Meeting in the manner the chairperson deems fit.

5.4 Voting at General Meetings

(a) Voting on motions at General Meetings must be by a show of hands or an electronic equivalent, unless Rule 5.4(b) applies.

(b) If the motion is a motion to amend the Rules under Rule 7 and Members who are entitled to vote require a ballot to be conducted under Rule 7, then a ballot must be conducted at the General Meeting, in such manner as the chairperson may direct.

(c) Each Member is entitled to one vote and must be present at the General Meeting.

5.5 Passing Motions at General Meetings

A motion at a General Meeting will be passed if a majority of Members present at the General Meeting vote in favour of the motion, unless the motion is to amend the Rules, in which case the procedure set out in Rule 7 must be complied with.

5.6 Venues and technology

(a) A General Meeting may be held as an in person meeting, Virtual Meeting or Hybrid Meeting as determined by the Committee.

(b) The Committee may determine the technologies to be used to conduct a General Meeting as a Virtual Meeting or as a Hybrid Meeting.

(c) A General Meeting is taken to be held at the place and time determined by the Committee and otherwise by the Chair.

(d) Virtual or Hybrid Meetings:

  (i) must be conducted in compliance with any policies or procedures the committee has for General Meetings; and

  (ii) must have votes taken on an electronic equivalent of a show of hands; and

  (iii) if technical difficulties arise before or during the General Meeting, the chairperson may adjourn the meeting for a reasonable period of time to fix the technologies or allow the General Meeting to continue if a quorum of Members remain able to participate in the General Meeting.

6 FINANCIAL REPORTING AND AUDIT

6.1 Financial Records

(a) The Treasurer must collect all monies received by WoMCC and make all payments authorised by the Committee.

(b) The Committee must ensure that the Treasurer keeps proper financial records which:

(i) correctly record and explain all WoMCC's transactions and financial position and performance;

(ii) correctly record and explain all goods, stock, equipment or other assets held by or on behalf of WoMCC;

(iii) would enable true and fair financial statements to be prepared and audited; and

(iv) sufficiently explain the financial operation and financial position of WoMCC.

(c) The Committee must, if requested by the MCC Committee or the MCC's Chief Executive Officer (or their delegate):

(i) appoint an accountant to conduct a review of:

(a) the financial records kept under Rule 6.1(b); and

(b) any goods, stock, equipment or other assets held by or on behalf of WoMCC; and

(ii) provide the MCC Committee or the MCC's Chief Executive Officer (or their delegate) with access to the financial records kept under Rule 6.1(b) and the findings of any review conducted in accordance with Rule 6.1(c)(i).

6.2 Bank Accounts

(a) The Committee may open bank accounts in the full name of WoMCC (i.e. Women of the Melbourne Cricket Club), as the Committee determines necessary from time to time.

(b) The bank accounts of WoMCC shall remain at the bank approved by the Committee, and all monies banked promptly therein.

(c) All withdrawals drawn on the bank accounts require written approval by at least two Office Bearers.

(d) All electronic payments must be authorised in written format, either electronically or via form, by at least two Office Bearers.

(e) The Officer Bearers will make withdrawals on the WoMCC's bank account/s, although the Committee may authorise such a person acting in the place of any one of the Office Bearers mentioned to make withdrawals on WoMCC's bank accounts in like manner.

(f) Any Committee Member may incur an expense on behalf of the WoMCC or a sub-committee of the WoMCC, with prior written approval either electronically or via a form to incur the expense (e.g. subcommittee budget has been approved, or the expense has been recorded in the minutes of a Committee meeting).

(g) When a Committee Member incurs expenditure under Rule 6.2(f), they must complete a Request for Reimbursement form from the WoMCC repository and attach a receipt to the form. The request must then be approved by two Office Bearers under Rule 6.2(d).

6.3 Auditor

(a) An auditor shall be appointed and honorarium, if any, fixed at each Annual General Meeting. Such Auditor shall not be a Committee Member. The committee will provide an appropriate token for recognition of the effort provided to complete the audit.

(b) The auditor shall have power at all times to examine the books and documents of WoMCC, and shall also, as soon as convenient after the close of the Financial Year, in each year audit a statement of income and expenditure and balance sheet, setting forth the financial business of WoMCC since the end of the preceding Financial Year.

(c) These statements shall be prepared by the Treasurer. The audited financial statements and auditor's report shall be presented at the Annual General Meeting.

(d) Although an audit is not compulsory for "small" Not-For-Profit organisations with annual revenue of less than $500,000, an audit will be conducted for transparency and governance.

7 AMENDMENT TO RULES

(a) These Rules may only be amended by a motion passed at a General Meeting of WoMCC in accordance with the following procedure:

(i) the Members by a show of hands, or an electronic equivalent, are two thirds in favour of the motion and no ballot is called in accordance with Rule 7(a)(ii); and

(ii) if after a show of hands, or an electronic equivalent, and before the end of the General Meeting, at least 20% Members in attendance request a ballot be held to determine if the motion is passed, then a ballot must be held. The chairperson must determine the form of the ballot. If a ballot is called, the motion will be passed if at least two thirds of returned ballots from Members vote in favour of the motion. The chairperson has a deliberative and casting vote.

(b) A motion to amend the Rules may be proposed:

(i) by the Committee by giving a notice to the Members at least 4 weeks before the General Meeting; or

(ii) by notice given to the Secretary signed by at least 5% of Members at least 6 weeks before the General Meeting.

(c) A notice given under Rule 7(b) must set out the proposed motion to amend the Rules.

(d) The chairperson at the General Meeting may reject any amendment to a proposed motion to amend the Rules, if in the chairperson's reasonable view, the amended motion substantially departs from the proposed motion notified under Rule 7(b).

(e) No amendment to these Rules will take effect unless and until the MCC Committee has provided its consent. An amendment will take effect on the later of:

(i) the date of the General Meeting on which the motion is passed in accordance with Rule 7(a); or

(ii) the date MCC Committee consent is received.

8 DISSOLUTION

(a) Subject to the consent of the MCC Committee, WoMCC may be wound up by the Committee.

(b) The MCC Committee may direct that WoMCC be wound up if:

(i) WoMCC fails to comply with these Rules or applicable MCC Guidelines; or

(ii) the MCC Committee reasonably determines that the continued operation of WoMCC is not in the best interests of the MCC.

(c) In the event of the winding up or cancellation of WoMCC, any surplus assets of WoMCC:

   (i) must not be distributed to Members or former Members; and

   (ii) must be transferred to the MCC.

9 NOTICES

9.1 What is a notice

Any notice, consent or other communication required under these Rules must be in writing and may be given:

(a) by delivering it personally; or

(b) by sending it by post to the address recorded for the WoMCC; or

(c) by sending it via email to the email address recorded for the WoMCC; or

(d) by posting it on the WoMCC webpage.

9.2 When a notice is given

A notice, consent or other communication that complies with this Rule is regarded as given and received:

(a) if delivered personally — on the day it is delivered;

(b) if sent by post within Australia — 3 business days after posting;

(c) if sent by post outside Australia — 7 business days after posting;

(d) if sent by email — on the day it is sent if sent during business hours, otherwise on the next business day;

(e) if posted on the WoMCC webpage – on the day it is posted.

9.3 Address for notices

(a) Email: secretary@womcc.org.au
Address: PO Box 175, East Melbourne, Victoria, Australia, 8002

(b) A Member's address for notices is the Member's notified address and email address recorded in the Members' Register.

(c) Email is the preferred method of contact with Members regarding functions, meetings and other WoMCC activities.